

WCHD BOH Meeting

Thursday, June 26, 2027, 4:03 pm

Present: Kendall Crittenden Chair
Dr. Sara Simonsen Vice Chair
Jay Eckersley Board Member
Coleen Nielsen Board Member
Michele Ludlow Board Member
Britt Manning Board Member

Excused: Dr. Neal Burton Board Member

Staff: Jonelle Fitzgerald Health Officer
Brett Woodard Business Manager
Tracy Richardson Environmental Health Director
Lana North PIO
Lewis Hastings Preparedness Director

Other: Jon Woodard Wasatch County Assistant Attorney

Opening Remarks/Welcome: Kendall Crittenden

Invocation: Jon Woodard

Pledge of Allegiance: Michelle Ludlow

<i>Minutes</i>	Minutes from the May 22, 2025 Board of Health meeting were presented. Michele Ludlow motioned that the minutes be approved, Britt Manning seconded the motion, and it was passed unanimously.
<i>Follow Up</i>	No follow-up. No members of the public were present.
<i>Business Item 2</i>	Program Reports (Information/Discussion) 1) Preparedness (Lewis) a) MRC served at the recent sheepdog trials event at Soldier Hollow i) 12-16 members provided first aid and other services to the visitors there. ii) About 80 people were helped. iii) Health department was able to make connections with the Legacy Foundation and other service groups at the event. These connections will open the door to MRC being involved in other events in the future- including the Olympics. iv) (Kendall) Do the Olympics have their own staff? (Lewis) Mostly rely on volunteers, although many of the event venues have on-site first aid help.

WCHD BOH Meeting

- v) (Sara) Will we be at Swiss Days as well? (Lewis) We haven't been invited yet. Usually Swiss Days provides these services through Midway City.
- vi) (Jonelle) These events allow real life training for our MRC volunteers.
- b) There have been only a few minor hazmat incidents in the last little while.
- c) Board members are welcome to attend MRC meetings which are held every other month on the 2nd Tuesday. Note that Pam Blackwell should have sent information to all Board members regarding MRC meetings and opportunities.
- d) (Jay) How does the MRC work with the county sheriff and local police departments? (Jonelle) The Local Emergency Preparedness Council, which is the professional version of the MRC, includes law enforcement and a representative from the MRC. Further, there is a good relationship and communication between Lewis and Jeremy Hales who heads emergency operations for Wasatch County. Also note that the sheriff's department trains CERT members.

2) Health Promotion- (Lana)

- a) Senior Farmer's Market
 - i) 60 of the 75 "Free" (state sponsored) food vouchers have been handed out to date.
 - ii) Wasatch Community Foundation has provided funds to allow the health department to offer reduced cost vouchers for additional eligible people. We have a number of those left.
 - iii) Senior Market is available to those 55 years and older who meet income requirements.
 - iv) They purchase or are provided with a package of 10 \$5 vouchers for use through the summer.
 - v) Senior Market starts 7/13/2025.
 - vi) (Jonelle) The program is particularly helpful with the increasing cost of food and data shows senior nutrition is lacking.
- b) Opioid Settlement Funds
 - i) These funds are being used for opioid education.
 - ii) There is a new information campaign on the health department website.
 - iii) (Jonelle) We have been able to use Chris Smoot as a consultant to help with the website.

Financial Report (Brett) Discussion/Action

WCHD BOH Meeting

- 1) Brett presented the health department financial report through May, 2025.
 - a) The health department is on track for a surplus for the year despite grant reductions.
 - b) Although grant revenues are 14% above budget to date, we expect that grant revenues will be reduced when certain grants expire next month.
 - c) Surplus is highly dependent on tax revenues, which will not be known until the year end. The budget shows the revenues the County expects to receive, and the county has historically received more than the budgeted amount.

Director's Report (Jonelle) Discussion/Action

- 2) Public Health federal funding
 - d) We have been modeling the next five year's financials to prepare for what we expect to be reduced federal funding.
 - e) Federal budgets are in flux and the health department receives ~55% of its revenue from federal grants.
 - f) Health department looks OK at least through 6/30/2026.
 - g) Jill Parker and the local health officers have been working with the legislature to envision what public health looks like going forward:
 - i) What are the minimum requirements
 - ii) Are they met locally, which local health officers advocate they should be, or at the state level?
 - iii) Where are the funds going to come from? The state has maintained that the state should provide more funding. It looks like reduced federal funding will give it the opportunity to make good on that.
 - h) (Britt) What happens if the health department is underfunded?
(Jonelle) Wasatch has the benefit of a property tax mil levy. We are not close to the 0.004 limit on the levy, so one solution would be truth in taxation, but we don't anticipate needing to do that this coming year.
 - i) Medicaid cuts don't really impact health department revenues.
 - j) Administration for a Healthy America may compensate for losses at the CDC and HHS, but we don't know to what extent they may step in.
 - k) Funding for tobacco prevention comes from the CDC which has essentially lost all tobacco funding.
 - l) (Jay) We probably should anticipate an increase in the mil levy at some point for future planning and also work with Jill and the other

WCHD BOH Meeting

	<p>local health directors to be proactive with the legislature. Paint the legislature pictures so they understand what the health departments do and their importance.</p> <p>3) Air Quality Report</p> <p>d) Heber City was requested to enforce dust control provisions for the construction in the northern part of the county.</p> <p>4) Measles: There are 5 reported cases in Utah, none in Wasatch County. All of the cases are with unvaccinated individuals. Information about whether adults need a booster can be found at epi.utah.gov.</p>
<i>Business Item 3</i>	<p>UALBOH Update (Jay Eckersley) – Information/Discussion</p> <p>1) UALBOH is reorganizing with “rural” (i.e., not Wasatch Front) leadership.</p> <p>2) The symposium evaluation is complete. It was evaluated using an academically sound process. The organization has already determined what the next focus should be.</p> <p>3) Next meeting in August.</p>
<i>Business Item 4</i>	<p>Annual Report Presentation (Jonelle/All)</p> <p>1) Sara and Jay presented in Midway. Sara thought it went well.</p> <p>2) School Board is done.</p> <p>3) IHC will be later.</p> <p>4) Overall, it was a positive experience, and the reports were well received.</p> <p>5) (Jay) It’s important to have Jonelle there in front of these organizations. In addition, this presentation looks good and presents good news.</p> <p>6) Kendall presented at MAG. They were impressed.</p> <p>7) Jonelle presented at the county council. They would like to copy the health department’s format.</p>
<i>Business Item 5</i>	<p>County/ WCHD Procurement Policy (Jonelle/Brett)- Discussion/Action</p> <p>1) (Kendall) Wasatch County enacted a new procurement policy last Wednesday.</p> <p>2) A lot of Wasatch County associated entities have passed supporting resolutions.</p> <p>3) The health department proposes to basically adopt the county’s policy but will need some changes to handle different nomenclatures and to accommodate differences in entity size as well as requirements for Board of Health governance rather than County Council governance.</p> <p>4) Variances to the county policy were presented as well as a matrix summarizing approval requirements.</p>

WCHD BOH Meeting

	<p>5) A redline of the health department policy variances to the county's was also available.</p> <p>6) Sara motioned that the presented purchasing policy be adopted. Coleen seconded the motion, and it was approved unanimously.</p>
<i>Business Item 6</i>	<p>Public Hearing: Wastewater Variance Rule and Associated Fee Amendment Jonelle/Tracy) Discussion/Action</p> <p>1) Sara motioned that the meeting move to public hearing to hear public comments on the proposed variance rule with associated fee amendments. Michelle seconded the motion, and it passed unanimously. The meeting moved to public hearing.</p> <p>2) (Jonelle) The health department started discussions on this rule in December of last year.</p> <p>3) State law provides for variances to wastewater rules, but the Wasatch County rules do not.</p> <p>a) Wasatch county needs to specifically address if/how variance requests to the rules will be handled.</p> <p>b) Wasatch also needs to address fees if the variance requests are allowed.</p> <p>4) (Tracy) Provided a general overview of the proposed variance rule:</p> <p>a) Tracy explained the purpose of the rule and when it can be used</p> <p>i) It may only be used to request variances for state rule R317-4 Section 12 provisions dealing with groundwater elevations.</p> <p>ii) It may be used to request variances under the groundwater provisions of Wasatch County Rule 06-01(amended) and only if:</p> <p>(1) The health department determines that the property is not feasible for the design and construction of an alternative packed bed media system due to the elevation of the highest anticipated groundwater, and</p> <p>(2) All groundwater level mitigation methods have been ineffective.</p> <p>b) (Kendall) Will this rule cover more advanced systems that may be available in the future?</p> <p>c) (Tracy) It only covers systems currently approved by the state. It may have to be amended if the state amends its rules.</p> <p>d) Tracy summarized the rule, documentation and application process.</p> <p>i) Any approved variance would still need to maintain the same level of protection of the public health and environment as non-variant systems.</p> <p>5) New fees would need to be added for this application process as follows:</p>

WCHD BOH Meeting

	<ul style="list-style-type: none">a) Application fee: \$500b) Engineering Deposit: \$3,000 and agreement to cover all engineering review fees incurred by the health department. If the review fees are less than \$3,000, the balance would be returned to the applicant, and the applicant would be responsible for any additional review fees above 3,000.c) This is the same fee structure as are in the current fee schedule for a couple of other similar applications that require engineering reviews. <p>6) John Howells has sent an email that says he feels the Board has already heard his position on this. Kendall requested that a copy of the email be included in the minutes.</p> <p>7) There were no additional questions or comments, so the public hearing was closed.</p> <p>8) Jon suggested that the rule number of the revised fee schedule be changed to Wasatch County Rule 25-02 to avoid confusion.</p> <p>9) Sara motioned that the rule 25-01 Wastewater Variance Rule and the associated (and renamed) Rule 25-02 Revised Fee Schedule be approved as presented. Britt seconded the motion, and the rules were adopted unanimously.</p>
<i>Business Item 7</i>	<p>Adjournment. Sara motioned that the meeting be adjourned. Dr. Burton seconded the motion and the meeting was adjourned,</p> <p>Next meeting 3:00 P.M. July 17, 2025.</p>

Meeting adjourned at 5:30 P.M.

Kendall Crittenden, Chairperson

*Email correspondence with John Howells is attached below as stated in Minutes.

WCHD BOH Meeting

RE:

John,

I've included the proposed rule (no changes from the March version), and the two sets of summary slides that I used in March and May (similar presentations).

Hope this helps.

Thanks.

Tracy

From: john howells <howells4@hotmail.com>

Sent: Saturday, June 21, 2025 9:39 AM

To: Tracy Richardson <trichardson@wasatch.utah.gov>

Subject: FW:

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thanks Tracy. I have a meeting at that time so I may have a family member listen in. Do you have a summary of the proposal that I can look at?

John

From: Tracy Richardson <trichardson@wasatch.utah.gov>

Sent: Friday, June 20, 2025 10:29 AM

To: john howells <howells4@hotmail.com>

Cc: Jonelle Fitzgerald <jfitzgerald@wasatch.utah.gov>

Subject: RE:

Hi John,

You did not miss the meeting, it is next Thursday, 26th. The agenda just got finalized today (see attached). Connection info is on the agenda.

Let me know if there are questions.

Thanks.

Tracy

From: john howells <howells4@hotmail.com>

Sent: Thursday, June 19, 2025 9:33 PM

To: Tracy Richardson <trichardson@wasatch.utah.gov>

Cc: Jonelle Fitzgerald <jfitzgerald@wasatch.utah.gov>

Subject:

WCHD BOH Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Tracy,

Is the public hearing next week or did I miss it today? I should have reached out for the zoom if it was today but I think the board has heard from me.

Hope you enjoy your vacation,

John